



**Maryland
Green Registry
MEMBER**

The Maryland Green Registry promotes and recognizes sustainable practices at organizations of all types and sizes. Members agree to share at least five environmental practices and one measurable result while striving to continually improve their environmental performance.

Capitol Office Solutions



A Xerox Company

9065 Guilford Road
Columbia, MD, 21046
240-882-8571

www.capitlofficesolutions.com

Document imaging solutions and digital office systems

Member since October 2009

Management and Leadership



Environmental Policy Statement

We are a Xerox company and adhere to the corporate environmental policy statement found at [Xerox Environment, Health, Safety, and Sustainability Governance and Policy](#).



Environmentally Preferable Products and Services

Each new generation of Xerox products offers more functionality and uses less energy – saving our customers money and reducing their carbon footprint. Xerox is a charter partner of the Energy Star program and has introduced nearly 500 Energy Star qualified products since 1994. The annual savings from our Energy Star qualified equipment installed in our customers' locations is equivalent to lighting one million U.S. homes for a year.

Xerox multifunction printers reduce the amount of energy used by combining the functions of multiple products into one machine. Approximately 50% less energy is used by one multifunction printer than the combined annual consumption of the individual products it replaces. Our online Sustainability Calculator tool helps customers find opportunities to reduce their environmental impact while reducing costs.

Xerox pioneered the practice of remanufacturing, reusing and recycling of office equipment. Our machines are designed for easy disassembly and durability, contain fewer parts, and are controlled for chemical conten

☒ **Independently-Audited Environmental Management System**

Xerox was an early adopter of ISO 14001, an international standard for environmental management. All of Xerox's major manufacturing sites were certified to ISO 14001 in 1997, within one year of that standard's development.

Waste

☒ **Solid Waste/Material Use Reduction and Reuse**

Since the early 1990s, Xerox has maintained an internal initiative known as the Waste-Free Factory, which has achieved a 92% recycling rate for non-hazardous materials.

At Capitol Office Solutions, we duplex when printing and copying to save paper.

☒ **Recycling**

The Xerox Green World Alliance collection and reuse / recycling program in partnership with our customers results in millions of cartridges and toner containers returned for reuse or recycling each year.

Xerox carefully manages suppliers that provide recycling and waste disposal services. An audit process ensures that vendor practices are safe, environmentally sound, and compliant with regulations.

Since 1991, Xerox remanufacturing and recycling has prevented over 2 billion pounds of potential waste from entering landfills.

At Capitol Office Solutions, we recycle paper and cartridges.

Energy

☒ **Energy Efficiency**

Our offices have motion detection lighting.

Environmental Certification Programs, Awards, and Other Activities



Xerox was the first high-technology company to join the United States Climate Action Partnership ([USCAP](#)).

Xerox was a member of the U.S. Environmental Protection Agency's Climate Leaders program and the Business Roundtable's [Climate RESOLVE Program](#).

Xerox participates in the [Carbon Disclosure Project](#), an investor led project that encourages companies to disclose a company's views on the risks and opportunities that climate change presents to the business, and greenhouse gas emissions accounting and reduction strategies.

Profile Updated September 2022



Help build a greener, more sustainable Maryland through voluntary practices that reduce environmental impacts and save money.

Learn more at green.maryland.gov

